## 2.7 Study Timeline

A close up of a sign

Description automatically generated

***Guidelines***

1. *Required for all studies involving human subjects*
2. ***Format:***
   1. *No page limit*
   2. *Margins min. 0.5”*
   3. *NIH-recommended fonts: Arial, Georgia, Helvetica, Palatino Linotype*
3. ***Content***
   1. *Provide a description or diagram describing the study timeline.*
   2. *The timeline should be general (e.g. “one year after notice of award”) and should not include specific dates.*
   3. *Timeline should be described in detail, taking into account:*
      1. *Start-Up activities*
      2. *Anticipated rate of enrollment*
      3. *Planned follow-up assessment*
      4. *Timeline must be feasible and well justified*
      5. *If applicable, project incorporates efficiencies and existing resources (CTSAs, networks, EMRs, databases, and patient registries) to increase efficiency of patient enrollment*
      6. *Address potential challenges and correspondent solutions (i.e. strategies re: enrollment shortfalls)*
   4. ***Note:*** *Additional milestones or timelines may be requested as just-in-time information or post award.*
4. *When form is complete:*
   1. *Remove this box*
   2. *Save file as “2.7 Study Timeline”*