## 2.5 Recruitment and Retention Plan

***A close up of a sign

Description automatically generated***

***Guidelines***

1. *Required for all studies involving human subjects*
2. ***Format:***
   1. *No page limit*
   2. *Margins min. 0.5”*
   3. *NIH-recommended fonts: Arial, Georgia, Helvetica, Palatino Linotype*
3. ***Content:***
   1. ***Recruitment***
      1. *Describe how you will recruit participants in your study (incl. planned recruitment activities)*
   2. ***Retention***
      1. *Describe how you will retain participants in your study*
         1. *Address proposed engagement strategies for retention*
         2. *OR justify why retention is not needed (i.e. only 1 interaction)*
   3. *Include additional explanation or justification of Eligibility Criteria (inclusion and/or exclusion)*
4. *When form is complete:*
   1. *Remove this box*
   2. *Save file as “2.5 Recruitment and Retention Plan”*