



Eli & Edythe Broad Center of Regenerative Medicine and Stem Cell Research at UCLA  
**Stem Cell Research Innovation Awards**  
**Guidelines for Submission of Letter of Intent & Application**

The Broad Stem Cell Research Center (BSCRC) provides Innovation Awards (IA) to support **highly competitive** applications from UCLA faculty proposing **innovative science** that will advance the understanding and utility of stem cells. The IA is not intended to replace currently funded efforts. The program provides one year of support. The BSCRC does not guarantee funding of any applications during a particular award cycle.

An application for the BSCRC Innovation Award does not preclude submission of unique projects to other intramural programs such as the DGSoM Theme Seed Award program.

**ELIGIBILITY:**

- Only UCLA faculty (tenure track/"in-residence") may apply for a BSCRC IA
- An eligible PI may only submit one proposal on which s/he is named PI
- Collaborative proposals are strongly encouraged, however, a single lead PI must be named

**AWARD DURATION:**

- An IA consists of a one year award

**AWARDS TERMS:**

- \$100,000 – \$250,000 per year to support direct research costs
- Funds are released in six month intervals based on semi-annual progress reports
- Eligible Costs:
  - o Personnel costs (PI salary and benefits must be no more than 10% of the total award)
  - o Supplies
  - o Equipment will only be funded in exceptional cases with specific justification,
  - o The award may be used for travel to relevant scientific meetings (no more than \$3000 per year).

**APPLICATION PROCESS:** The IA includes a two-step submission process: (1) Letter of Intent (LOI), and (2) Full Application. Investigators will be selected from eligible LOI applications. All Application materials must be in 11-point Arial type with one-inch margins and submitted electronically to [bscrc@mednet.ucla.edu](mailto:bscrc@mednet.ucla.edu).

**The Letter of Intent must include:**

1. One page concise description of the research proposal and goals
2. One page estimated total budget and general breakdown of projected expenses
3. Current biosketch in NIH format for PI and named Co-Investigators (5 page maximum)

**The Full Application (by invitation only) must include:**

1. Maximum five page scientific proposal, including figures & references (no papers, manuscripts, appendices, etc.)
2. One page FINAL budget with a short narrative justification



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3. Milestones: Evidence that the project can be completed within proposed timeline
4. Lay Abstract briefly summarizing significance/originality of the proposed research (one paragraph maximum)
5. Compliance Approvals for PI and each named Co-Investigator:
  - Animal Research Committee (ARC)
  - Institutional Review Board (IRB)
  - Embryonic Stem Cell Research Oversight (ESCRO) Committee
  - Institutional Biosafety Committee (IBC)
  - Other applicable compliance committees
6. PIs must submit applications directly to the BSCRC. (PLEASE NOTE: Submitting an application to the UCLA Office of Contracts & Grant Administration is NOT required and may result in missing deadlines.)

**REVIEW PROCESS:** Submitted documents are assessed and rated according to scientific merit by intra- and extra-mural peer reviewers appointed by the BSCRC. Following committee review and scientific priority ranking of all applications, recommendations for funding will be developed by the Director's Administrative Review Committee in accordance with the available research funds. ***The review process is confidential and applicants will not receive comments or scores.***

**PROGRESS & ANNUAL REPORTS:**

The PI must submit a six-month progress report by January and final annual report by July to the BSCRC. The reports will include:

- a. Scientific report – status of research and progress to date
- b. Financial report – inclusive of account balances for any transfers made from Lead PI to collaborators
- c. List of external funding applied to/received as a result of the Award
- d. List of publications made possible by the Award

**ACKNOWLEDGEMENTS:**

1. All publications and presentations resulting from Innovation Awards should acknowledge BSCRC support. Acknowledgment details will be provided in respective award letters when funding announcements are made.
2. **Intellectual Property:** Acceptance of this award **obligates** investigators to note BSCRC support on IP patent submissions resulting in part or entirely from BSCRC Innovation and Research Awards. Such a notation will not impact the inventor's rights or percentage of royalties. It, however, does allow the BSCRC to share in the University's portion of such royalties. Acceptance of this award also requires you to inform BSCRC deputy director Steven Peckman [speckman@mednet.ucla.edu](mailto:speckman@mednet.ucla.edu) upon submission of such invention reports.

Applicants must complete and electronically submit the attached **Letter of Intent** by 3 p.m., **Tuesday, April 20, 2020** to [bscrc@mednet.ucla.edu](mailto:bscrc@mednet.ucla.edu) as a single .PDF file