## 2.5 Recruitment and Retention Plan

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***Guidelines***

1. *Required for all studies involving human subjects*
2. ***Format:***
	1. *No page limit*
	2. *Margins min. 0.5”*
	3. *NIH-recommended fonts: Arial, Georgia, Helvetica, Palatino Linotype*
3. ***Content:***
	1. ***Recruitment***
		1. *Describe how you will recruit participants in your study (incl. planned recruitment activities)*
	2. ***Retention***
		1. *Describe how you will retain participants in your study*
			1. *Address proposed engagement strategies for retention*
			2. *OR justify why retention is not needed (i.e. only 1 interaction)*
	3. *Include additional explanation or justification of Eligibility Criteria (inclusion and/or exclusion)*
4. *When form is complete:*
	1. *Remove this box*
	2. *Save file as “2.5 Recruitment and Retention Plan”*